

HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY, INCORPORATED
BOARD OF DIRECTORS MEETING HELD AT EAST MISSOURI ACTION AGENCY
403 PARKWAY DR, DESLOGE, MISSOURI
MEETING HELD ON MAY 22, 2017

Note: To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:15 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following are highlights of actions taken by the EMAA Board of Directors during this meeting.

APPROVALS GRANTED:

1. **Review of Agenda:** The Board reviewed and approved the May 22, 2017 agenda with 2 additions: an Information item: Changes to Head Start Attendance Days and Proposed Approval for Head Start Site Selection for the 2017-2018 Program Year taken under consideration by the Program Committee.
2. **Review and Approval of Minutes:** The Board reviewed and approved the April 24, 2017 EMAA Board of Directors Regular Meeting minutes.
3. **Approval of Temporary Rate of Actual for Full Time Employees:** The Board of Directors approved the revised rates of accrual for full-time employees for our compressed work week trial period.
4. **Proposed Strategies EMAA 2018 Community Service Block Grant:** The Board of Directors approved the proposed strategies for FY18.
5. **Proposed Approval for Head Start Site Selection for the 2017-2018 Program Year:** The Board of Directors approved proposed site selection as presented for the 2017-2018 program year.
6. **Consent Calendar Items Approved:** Renewal of the Missouri Department of Health and Senior Services – Show Me Healthy Women contract for the FY 2017-2018: approval for the Executive Director to execute the contract with DHSS – Show Me Healthy Women when it becomes available.

REPORTS RECEIVED:

1. Report from the Executive Director
2. Personnel Action Reports for March, 2017
3. Travel report for April, 2017
4. Schedule of Program Revenue & Expenditures – Regulatory Basis March 31, 2017
5. Statement of Financial Position and Cash Journal – As of March 31, 2017
6. One Card per Program Breakout and Statements for March 22 and April 5, 2017
7. Travel Report for February 2017
8. Tammy Durbin state that the Head Start Policy Council meeting did not meet in May 2017.

MATTERS DISCUSSED:

1. **Information Item:**
 - a. Women's Wellness Quality Assurance monitoring results
 - b. Head Start Aggregate Data
 - c. Head Start Enrollment-Screenings- CACFP-Attendance
 - d. Changes to Head Start Attendance Days

2. **New Business:**
No new business.
3. **Open Comment:**
 - a. Reminder of schedule change: no June meeting. Executive Committee call may be called if needed.
 - b. Discussion on potential budget cuts for FY18.
 - c. Oak Terrace in Fredericktown: Keri informed the board that EMAA is temporarily managing the Oaks Terrace Senior Apartments.
4. **Next Meeting Date:** The next Board meeting will be held on July 24, 2017.
5. **Adjournment:** The meeting adjourned at 7:30 p.m.