

**EAST MISSOURI ACTION AGENCY, INC.**  
 107 Industrial Drive, Post Office Box N  
 Park Hills, Missouri 63601  
 "An Equal Opportunity/Affirmative Action Employer"

**BOARD, POLICY COUNCIL AND COMMITTEE MEMBER EXPENSE REPORT**

NAME \_\_\_\_\_ BOARD/COMMITTEE \_\_\_\_\_

STREET \_\_\_\_\_ MONTH \_\_\_\_\_

CITY \_\_\_\_\_ PHONE NO. \_\_\_\_\_

Mileage details:

DATE	FROM-TO	PURPOSE	NO. OF MILES

\* Reimbursement for travel is 37 cents per mile and is based on standard distances shown in the chart on the back of this form, with adjustments for distances other than those listed on the chart.

DATE	CHILDCARE-PLEASE EXPLAIN	NO. OF HOURS	PAY PER HOUR	AMT

\*\*You may claim up to \$9 for lunch and \$15 for dinner in the EMAA service area.

\_\_\_\_\_  
 Traveler's Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED BY**

Program Director (when appropriate) \_\_\_\_\_ Date \_\_\_\_\_

Executive Director \_\_\_\_\_ Date \_\_\_\_\_

A.D.H. \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY:** Travel \_\_\_\_\_

Childcare \_\_\_\_\_

Check No. \_\_\_\_\_

Other \_\_\_\_\_

Date \_\_\_\_\_

Meals \_\_\_\_\_

Total \_\_\_\_\_