

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY August 23rd, 2021**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held August 23rd, 2021 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:30 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Jim Thompson, Chester Hayes, Tami White, Harold Gallaher, Leo Arnzen, Mike Sauer, Michelle Roland, Vicky Brewington, Daniel Wichmer

Board Members Present via Teleconference: Denis Moore, Lisa Reitzel, Tammy Durbin, Bernice Noble

Board Members Absent: Kim Sawyer, Scott Johnson, Ronnie Chandler, Pam Ernst, Khala Young, Julie Bova, David Sansegraw, Lee Asher, Jockese Martin

Staff Present: Keri McCrorey, Debbie Myers, Denise Johnson, Nicolle Hahn, Greg Shinn, Dave Scheck via Teleconference

Visitor Present: No visitors present

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** A motion to approve the Amended Agenda was approved as presented.
3. **Review and Approval of Minutes:** A motion to accept the 5/24/2021 Regular meeting minutes and June 23rd, 2021 Executive Committee meeting minutes as presented was made and a second was heard. The motion carried.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:** There were no information items to report
6. **Consent Calendar Items:** There were no consent calendar items to present

7. Action on Committee Reports: as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – July 2021. Reviewed for informational purposes only.
2. Proposed Seating of Low Income Sector Representatives for Bollinger, Iron, Perry and Ste Genevieve– The Executive Director recommends the agency Board of Directors seat the winning candidates from Bollinger, Iron, Perry and Ste. Genevieve counties with their terms beginning October 1st, 2021. The winners were:

Chester Hayes – Bollinger County
Melinda Racca – Iron County
Charles Duvall – Perry County
Barb Sherry – Ste. Genevieve County

A motion to accept the seating of the winning candidates was made and a second was heard. The motion carried.

3. Approval of the Emergency Response Plan – The Executive Director and the Community Services Director recommend that the EMAA Board of Directors approve the proposed Emergency Response Plan as required by the CSBG contract that includes an Emergency Response Plan for Head Start. A motion to approve the Emergency Response Plan was made and a second was heard. The motion carried.
4. Approval of the new position for a Medicaid Information Specialist - The Executive Director and the Community Services Director recommend that the Board of Directors approve the position and rating as recommended by the Mark I job Rating Committee. A motion to approve the new position for a Medicaid Information Specialist was made and a second was heard.. The motion carried.

B. Finance Committee:

1. Financial Reports – April June 2021- This was for informational purposes only.
2. Cash Journal & One Card Statements for July 2021- Informational purposes only.
3. Travel Report for July 2021 – Informational purposes only.
4. Proposed Acceptance of Workers Compensation Insurance Contract – The Executive Director and the Agency CPA recommend that the Board of Directors approve the renewal of the Workman’s Compensation Insurance. A motion to accept the existing Workers Compensation Insurance Contract was made and a second was heard. The motion carried.

C. Program Committee:

There were no Program Committee items to report

8. Report by Board Liaison to Head Start/Early Head Start Policy Council:

Policy Council did not meet in July but held an Executive Committee meeting on 8/23. Several items were approved such as the Head Start Continuation Grant, Carryover of Funding from previous year, Summer Food Carryover and the next meeting date was changed to 9/13 due to the holiday.

9. Old Business:

- A. Calendar of Future Board of Directors Decisions for 2021: The board reviewed the calendar.
- B. Schedule of Future Board Meetings for 2021: The board reviewed the schedule.

10. New Business:

There was no new business

11. Open Meeting: (all for informational purposes only)

1. Keri mentioned that the Regional Board Training has been scheduled. A handout was provided. She addressed the board members that are going to attend or that are planning on staying for the night to contact Debbie Myers to make arrangements for their stay.
2. Keri mentioned that the contributor of the building for the Dream Big St Francois project, would like to address the board. There will be a special meeting held in September for him to attend.
3. Due to the recent Low Income election, Keri mentioned the following board members will no longer be on the Board of Directors. Jockese Martin of Iron County and Khala Young of Perry County. We will have a special segment at the next board meeting to extend our gratitude to these members for their service. Due to personal reasons Terri Rogers has resigned her position as the Low Income Representative for St Francois County effective immediately. The runner up of the Election was Sarah Thurman. She has been contacted and is willing to serve out the remainder of the term.

12. Notice of Closed Session: A motion was made to leave regular session and go into closed session. Roll was taken as entered into the closed session. All those in favor stated “aye” were: Leo Arnzen, Chester Hayes, Lisa Reitzel, Tami White, Jim Thompson, Vicky Brewington, Denis Moore, Mike Sauer, Daniel Wichmer, Harold Gallaher, Tammy Durbin, Bernice Noble, and Michelle Roland. A quorum was determined.

13. Adjournment: The motion carried to adjourn. The meeting adjourned at approximately 7:45 p.m.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org