

HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY, INC.
BOARD OF DIRECTORS MEETING
MONDAY, August 25th, 2025

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held August 25th, 2025 at 903 E. Chestnut, Desloge, Missouri and via zoom.

The dinner began at approximately 6:25 p.m. and the Board was called to order at approximately 6:50 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

1. **Review of Agenda:** Approved as presented.
2. **Review and Approval of Minutes:** The Board reviewed and approved the July 28th, 2025 Regular Meeting Minutes and the July 29th, 2025 Executive Committee Minutes. A motion and a second was heard to approve. The motion carried.
3. **Executive Director Report:** A verbal overview of the written report was provided from the Board briefing book.
4. **Information Items:** Members reviewed the following:
 - A. MHDC Home Repair Compliance Desk Review
5. **Consent Calendar Items:**
 - A. **Proposed Approval for 2026 Head Start Continuation Grant:** A motion to approve the 2026 Head Start Continuation Grant was made and a second was heard. The motion carried.
 - B. **Proposed Application for Renewal of Missouri Housing Trust Fund:** A motion to approve the Application for Renewal of Missouri Housing Trust Fund was made and a second was heard. The motion carried.
6. **Action on Committee Reports:** as follows
 - A. **Personnel / Equal Opportunity Committee:**
 1. **Personnel Action Reports** – July 2025. Informational purposes only.
 2. **Proposed Approval for a New Position Description and Rating for Disaster Case Manager:** A motion to approve the new position description and rating for Disaster Case Manager was made and a second was heard. The motion carried.
 - B. **Finance Committee:**
 1. **Travel Report** – July 2025. This was for informational purposes only.
 2. **Agency Credit Card Statements** – July 2025. Informational purposes only

3. Financial Reports – The June 30th, 2025 Financial Reports were reviewed. A motion to approve the Financial Statements from June 30th, 2025 was made and a second was heard. The motion carried.

C. Program Committee:

1. Proposed Approval to Apply for One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families: A motion to approve applying for One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families was made and a second heard. The motion carried.
2. Proposed Approval to Apply for Head Start Supplemental Grant: A motion to approve applying for Head Start Supplemental Grant was made and a second was heard. The motion carried.
3. Proposed Approval for Funds form the Center for Disaster Philanthropy: A motion to approve funds from the Center for Disaster Philanthropy was made and a second was heard. The motion carried.

7. Report by Sarah Thurman, Board Liaison to Head Start/Early Head Start Policy Council:

A report was provided from the last Policy Council meeting. This was informational only

8. Old Business:

- A. Calendar of Future Board of Directors Decisions for 2025
- B. Schedule of Future Board Meetings for 2025

- 9. New Business:** A representative from MCAN presented and update on the status of current funding. FEMA will begin assisting in recent disaster areas.

10. Open Meeting – Comments:

11. Notice of Closed Session:

The agenda of this meeting includes a possible vote to close part of this meeting pursuant to RSMo. 610.021. (3) provides that Boards may deal in closed meetings with matters that involve "legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys..." or "leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore..." or "firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded..." A motion is needed to go into closed session. The purpose of the closed meeting is to be stated in the motion and recorded in the minutes.

- a. **Approve Closed Session Meeting Minutes 7.28.25**
- b. **Personnel**

12. Report from closed meeting:

At 8:05 p.m. a motion to leave regular session and go into closed was made and a second was heard. The motion carried. Items were presented and approved.

A motion to leave closed session and go into open session was made and a second was heard. The motion carried.

13. Adjournment: The meeting adjourned approximately 8:40 pm.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org