

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY, February 22nd, 2021**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held February 22nd, 2021 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:30 p.m. and the Board was called to order at approximately 7:00 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Jim Thompson, Chester Hayes, Tammy Durbin, Tami White, Terri Rogers, Barb Sherry, Leo Arnzen, Harold Gallaher

Board Members Present via Teleconference: Denis Moore, Dan Wichmer, Julie Bova, Bernice Noble, Michelle Roland, Lisa Reitzel, Pam Ernst, Lee Asher

Board Members Absent: : Scott Johnson, Kim Sawyer, David Sansegraw, Khala Young, Ronnie Chandler, Vicky Brewington, Jockese Martin, Mike Sauer

Staff Present: Keri McCrorey via teleconference, Debbie Myers, Denise Johnson, Nicolle Hahn, Greg Shinn Agency CPA

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** The Agenda was approved as presented.
3. **Review and Approval of Minutes:** Denis Moore asked Board members to refer to the Board briefing book regarding the 1/25/2021 Regular meeting minutes and the 1/25/2021 Closed Session meeting minutes. The motion carried.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:**
 - A. **CSBG Financial Performance and Compliance Monitoring-** There were no findings.
 - B. **CSBG Board Governance Monitoring** – There were no findings.
 - C. **Head Start Enrollment and Screenings – January 2021** – Information purposes only.

6. **Consent Calendar Items:** There were no consent calendar items.

7. **Action on Committee Reports:** as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – January 2021. Reviewed for informational purposes only.

B. Finance Committee:

1. Proposed Acceptance of the Purchase of a Truck to Tow the Mobile Unit – The motion to approve the purchase of the 2020 Dodge Truck made and a second was heard. The motion carried.
2. Approval of Revised Fiscal Policies – The summary of all changes was presented to the Board of Directors. The motion to approve the revised Fiscal Policies was made and a second was heard. The motion carried.
3. Financial Reports for September 2020, October 2020, November 2020 and December 2020 - This was for informational purposes only.
4. Cash Journal & One Card Statements for December 2020: Informational purposes only.
5. Travel Report for January 2021 – No travel during this time period

C. Program Committee:

1. Proposed Approval for Head Start Eligibility Priority Criteria/Data Entry- The motion to accept the Head Start Eligibility Criteria/Data Entry was made and a second was heard. The motion carried.
2. Proposed Head Start Self-Assessment Tool for 2021- The motion to accept the Head Start Self-Assessment Tool for 2021 was made and a second was heard. The motion carried.

8. **Report by Board Liaison to Head Start/Early Head Start Policy Council:**

Tammy Durbin addressed the Board. The Policy Council met in January. The policy council approved a variety of reports such as the November meeting minutes, fundraisers, personnel action, expenditures and Head Start enrollments.

9. Old Business:

- A. Calendar of Future Board of Directors Decisions for 2021: The board reviewed the calendar.
- B. Schedule of Future Board Meetings for 2021: The board reviewed the schedule.

10. New Business: There was no new business discussed.

11. Open Meeting – One question was asked. Would EMAA be offering Tax Preparation Assistance? Yes, regular taxes will start February 16th at the Desloge Outreach office and the Uplift Center in Farmington.

12. Adjournment: The motion carried to adjourn. The meeting adjourned at approximately 8:30 pm.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org