

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY FEBRUARY 28TH, 2022**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held February 28th, 2022 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:30 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Denis Moore, Jim Thompson, Chester Hayes, Tami White, Barb Sherry, Harold Gallaher, Mark Werley, Sarah Thurman, Daniel Wichmer, Thomas R Dudley

Board Members Present via Teleconference: Michelle Roland, Charles Duvall, Bernice Noble, Julie Bova

Board Members Absent: Kim Sawyer, Scott Johnson, Ronnie Chandler, Lee Asher, Mike Sauer, David Sansegraw, Melinda Racca, Leo Arnzen, Lisa Reitzel, Julia Koch

Staff Present: Keri McCrorey, Denise Johnson, Debbie Myers, Renee Killian, Nicolle Hahn, Greg Shinn, Dave Scheck via teleconference

Visitor Present: No visitors present

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** A motion to approve the Amended Agenda was made and a second was heard. The motion carried.
3. **Review and Approval of Minutes:** A motion to accept the November 22nd, 2021 Regular meeting minutes, December 16th, 2021 Executive Committee meeting minutes, January 3rd, 2022 Executive Committee meeting minutes and the January 19th Executive Committee meeting minutes was made and a second was heard. The motion carried.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:**
 - a. Head Start Enrollment update. This was for information purposes only.

6. Consent Calendar Items:

- A. Proposed Acceptance of the Additional ESG-CV Funding through August 31st of FY22-Community Services: The motion to accept the additional ESG funds was made and a second was heard. The motion carried.

7. Action on Committee Reports: as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – November 2021 and December 2021. Information only
2. Proposed Changed To Senior Center Holiday Schedule - The motion to approve the changes to the Senior Center Holiday Schedule was made and a second was heard. The motion carried.

B. Finance Committee:

1. Financial Reports – December 2021 This was for informational purposes only
2. Cash Journal & One Card Statements for September 2021- Informational purposes only
3. Travel Report for September 2021 – Informational purposes only

C. Program Committee:

1. Proposed Approval for the Application of the Missouri Housing Trust Fund Grant: The motion to approve the application of the Missouri Housing Trust Fund Grant was made and a second was heard. The motion carried.
2. Proposed Approval for Head Start Eligibility Priority Criteria/Data Entry: The motion to approve the Head Start Eligibility Priority Criteria/Data Entry was made and a second was heard. The motion carried.
3. Proposed Head Start Self-Assessment Tool for 2022: The motion to approve the Head Start Self-Assessment Tool for 2022 was made and a second was heard. The motion carried.

8. Report by Board Liaison to Head Start/Early Head Start Policy Council:

Renee Killian gave a brief update. This is for information purposes only.

9. Old Business:

- A. Calendar of Future Board of Directors Decisions for 2021: The board reviewed the calendar.

B. Schedule of Future Board Meetings for 2021: The board reviewed the schedule.

10. **New Business**: The required annual document were distributed to the Board members. These consisted of the Code of Ethics, Conflict of Interest, Board Member Job Description and Bylaw distribution. Those members not present will get these mailed to them to sign and return. The Board members received the agency vendor list prior to completing the Conflict of Interest.

11. **Open Meeting**: Renee Killian mentioned that Head Start will be undergoing a monitoring. She asked for board member volunteers who would be willing to visit with the state representatives.

13. **Adjournment**: The motion carried to adjourn. The meeting adjourned at approximately 8:00 p.m.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org