

**HIGH LIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY, JULY 22nd, 2019**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held July 22nd, 2019 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:15 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

1. **Review of Agenda:** The Agenda was approved.

2. **Review and Approval of Minutes:** The Board reviewed and approved the regular Board of Directors Meeting Minutes on 6-3-19 and Board Executive/Closed Session Committee Meeting Minutes for 6-3-19

3. **Executive Director Report:** Keri McCrorey provided a verbal overview of the rewritten report in the Board briefing book.

3. **Information Items:** Members reviewed the following:
 - A. Head Start Enrollment – Screening – CACFP – Attendance February 2019
 - B. Low Income Board Member Elections – Bollinger, Iron, Perry & Ste. Genevieve Counties
 - C. Women's Wellness Title X Final Rule

5. **Consent Calendar Items:**
 - A. **Proposed Approval to apply for the DOE Grant 2019/2020 Program Year Weatherization:** With these funds the agency is able to provide weatherization services for approximately 48 qualified clients and also provide emergency services during the winter months to those who are in crises or in no heat situations. A motion to the Board of Directors to accept the DOE Grant for 2019/2020 Program Year was made. The motion carried.

 - B. **Proposed Acceptance of Show Me Healthy Women (SMHW) Contract for 2019/2020 Program Year- Women's Wellness:** The Show Me Healthy Women Program provides free cervical and breast cancer screenings to qualifying women. Women's Wellness can serve approximately 150 women through this program yearly. A motion was made the Board of Directors to accept the Show Me Health Women Contract for the 2019/2020 Program year was made. The motion carried.

6. **Action on Committee Reports:** as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Actions Report – May and June 2019: Report is for informational purposes only.
2. Results of the Board Member Self- Assessment: Report was for informational purposes only.

B. Finance Committee:

1. Financial Reports for April and May 2019: The report was reviewed and was for informational purposes only.
2. Cash Journal & One Card Statements for April and May 2019: The report was reviewed and for informational purposes only.
3. Travel Report for April and May 2019: The report was reviewed and was for informational purposes only.
4. Proposed Approval of Creating a New “For Profit” Entity: Creation of Housing Development Social Enterprise. The fundraising committee has focused on developing unrestricted agency funds. One of the areas being targeted for expansion were the housing development services. This area was targeted because EMAA already has expertise in this area. A motion was made to approve the creation of a new entity. The motion carried.
5. Proposed Approval to Purchase Property in Park Hills, MO: The property is located in Park Hills MO. This will be utilized to build approximately 4-6, 2 BR single family homes. This will allow EMAA to launch into the agency fundraising efforts quickly. The motion carried to purchase the property.
6. Proposed Approval to Sell the General Partner Interest in Orchard View: A motion was made to sell EMAA’s General Partnership Interest in Orchard View I. The motion carried.

C. Program Committee:

1. Review Fiscal Monitoring Report and Corrective Action Plan for Weatherization: The Fiscal Monitoring and Corrective action was reviewed. It was reported that the findings were minimal. The motion carried to approve the Weatherization Fiscal Monitoring Report and Corrective Action Plan.
2. Review of Technical Monitoring Report and Corrective Action Plan for Weatherization: The Technical Monitoring and Corrective action was reviewed. It was reported that the findings were minimal. The motion carried to approve the Weatherization Technical Monitoring Report and Corrective Action Plan.

- 10. Report by Tammv Durbin, Board Liaison to Head Start/Early Head Start Policy Council:**
There was no meeting for the month of July 2019.

11. Old Business:

- A. Calendar of Future Board of Directors Decisions for 2019: Tami White directed board members to note pages 343 to 350 regarding future Board action items.
- B. Tentative Schedule of Future Board Meetings for 2019: Tami White directed Board member to page 351 of the board briefing book for the proposed schedule of future board meetings.

- 12. New Business:** There was no new business.

13. Open Meeting - Comments:

- A. Community Service Programmatic Training – Cathy Poole, Community Service Director, provided a power point training for each of the Board Members present. She discussed the programs that are managed in her area.

14. Notice of Closed Session:

15. Report from closed meeting:

- 16. Adjournment:** The motion carried to adjourn. The meeting adjourned approximately 8:30 pm.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org