

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY, June 1st, 2020**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held June 1st, 2020 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:15 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Jim Thompson, Chester Hayes, Linda Woods, Patrick Mullins, Tami White, Sonya Fulton, Daniel Wichmer, Tammy Durbin, Laura Bourisaw, Bernice Noble

Board Members Present via Teleconference: Denis Moore, Lee Asher, Mike Sauer, Lisa Reitzel, Tina McMahon, Julie Bova,

Board Members Absent: Letitia Dixon, Jockese Martin, Kim Sawyer, Khala Young, David Sansegraw, Vicky Brewington, Deanna Hornbuckle

Staff Present: Keri McCrorey, Julie Pfeifer, Debbie Myers, Denise Johnson

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** The Agenda was approved as amended.
3. **Review and Approval of Minutes:** The Board reviewed the 3-16-20 Executive Committee Meeting Minutes, the 3-23-20 Regular Meeting Minutes, the 3-23-20 Closed Session Meeting Minutes, the 4-7-20 Executive Committee Meeting Minutes and the 5-14-20 Executive Committee Meeting Minutes. All minutes were approved.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:** There were no Information Items.

6. Consent Calendar Items:

1. Proposed Approval to Accept the Title X Family Planning 2020-2021 Grant:

The Executive Director and the Women's Wellness Director recommend that the EMAA Board of Directors approve to accept the Title X Family Planning Grant for 2020-2021. The grant would allow reproductive health care services, including life-saving preventative care services to adolescents, women and men in our communities. The motion carried.

7. Action on Committee Reports: as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – March 2020 – reviewed as informational item only
2. Proposed Approval for a New Position Description and Classification: Administrative Manager/Executive Assistant – The Executive Director recommends that the Board of Directors approve the position description and rating. The motion carried.
3. Proposed Approval for a New Position: Education and Outreach Coordinator: The Executive Director and the Women's Wellness Nurse Practitioner/ Program Director recommend that the Board of Directors approve the position and rating. The motion carried.
4. Proposed Approval to Amend East Missouri Action Agency By Laws: The Executive Director is requesting the Board of Directors approve the Amended EMAA agency Bylaws Article II and Article III. The motion carried.

B. Finance Committee:

1. Financial Reports for February and March 2020: Informational purposes only – reviewed at Executive Committee Meeting May 14th, 2020
2. Travel Report for February and March 2020: Informational purposes only
3. Cash Journal & One Card Statements for February and March 2020: Informational purposes only – reviewed at Executive Committee Meeting May 14th, 2020

C. Program Committee:

1. Proposed Approval to Apply for MHDC Cares Act Emergency Solutions Program 2020 Funding : The Executive Director, Housing Director and the Community Services Director recommend that the EMAA Board of Directors approve to apply for the funding

opportunity from Missouri Housing Development Commission. The motion carried.

2. Proposed Approval for Head Start Site Selection for the 2020-2021 Program Year: The Executive Director and Head Start Director recommend the Policy Council and the Board of Directors approve the proposed site selection as presented for the 2020-2021 program year. The motion carried.

7. **Report by Board Liaison to Head Start/Early Head Start Policy Council:**

8. **Old Business:**

- A. Calendar of Future Board of Directors Decisions for 2020: reviewed
- B. Tentative Schedule of Future Board Meetings for 2020: reviewed

9. **New Business:** There was no new business

12. **Open Meeting - Comments:** Departure of Human Resource Director and introduction of new HR Director. The resignation of the Low Income Representative for Ste. Genevieve County.

13. **Notice of Closed Session:** There was no closed session

14. **Report from closed meeting:**

15. **Adjournment:** The motion carried to adjourn. The meeting adjourned approximately 7:25 pm.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org