HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY, INC.
BOARD OF DIRECTORS MEETING
MONDAY, June 22nd, 2026

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held June 22nd, 2026 at 903 E. Chestnut, Desloge, Missouri and via zoom.

The dinner began at approximately 6:20 p.m. and the Board was called to order at approximately 6:55 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

1. **Review of Agenda:** Approved as presented.

3. **Review and Approval of Minutes:** The Board reviewed and approved the March 23rd, 2026 Regular meeting minutes and May 6th, 2026 Executive Committee meeting minutes. A motion and a second was heard to approve the March 23rd, 2026 Regular meeting minutes and the May 6th, 2026 Executive Committee meeting minutes. The motion carried.

4. **Executive Director Report:** A verbal overview of the written report was provided from the Board briefing book.

5. **Information Items:** Members reviewed the following:

   A. Head Start Enrollment- Screenings- CACFP-Attendance March, April, May 2026
   B. Head Start Class Monitoring and Response
   C. Cost of Living Adjustment (COLA)
   D. CSBG/LIHEAP Monitoring and Response
   E. Site Visit Closeout Delta Regional Authority
   F. Exhibit H – Board Attendance

6. **Consent Calendar Items:**

   A. Proposed Application for 2nd Quarterly Local Funding Support from Scopus Renewable Energy – During the 1st quarter EMAA received its first award from Scopus Renewable Energy to support local unrestricted funding efforts. Following the award, the company requested that the funds be utilized in both Bollinger and Cape counties to assist with emergency and unmet customer needs. EMAA is requesting additional funding in the 2nd quarter funding to continue supporting local unrestricted assistance efforts in both counties. It is recommended that the Board authorize EMAA to submit the 2nd quarterly funding request to Scopus Renewable Energy.

   B. Missouri Quality Pre-Kindergarten Head Start Grant - The Department of Elementary and Secondary Education (DESE) desires to increase access to prekindergarten (Pre-K) instruction available to children who are age four (4) as of July 31, 2026, as well as increase access to early care and education programs for low-income families.

Last year's reimbursement rates for full-day enrollment was available. However, the State is planning on lowering the amount for the next grant cycle. We would like to apply for 68 slots for the time period of August – December 2026.

Money received from this grant can be used for the following: a) outdoor equipment/fencing; b) child furniture/equipment; c) materials/instructional supplies; d) sleeping equipment; e) staff onboarding/PD expenses; or f) staff salaries/benefits not paid by other state or federal funds. The Head Start Director submitted an application for a conditional award in May 2026 due to a tight deadline to re-apply for this grant (10 days). If the Board approves this conditional award we will then apply for funds starting August 2026. If it is not approved, we will not apply for the funds.

.

A motion to approve Consent Calendar Items A and B was made and a second was heard. The motion carried.

7. <u>Action on Committee Reports:</u> as follows

A. **<u>Personnel / Equal Opportunity Committee:</u>**

1. <u>Personnel Action Reports –</u> March, April and May 2026. Informational purposes only.

2. <u>Proposed Approval to Seat the Public Sector Board Member for Bollinger County-</u>The Executive Director recommends the Board of Directors approve seating the designated representative to serve as the Public Sector Representative for Bollinger County. A motion to seat the Public Sector Representative for Bollinger County was made and a second was heard. The motion carried.

3. <u>Proposed Seating of a Low Income Sector Representative for Cape Girardeau County</u> – The EMAA Personnel Committee is responsible for reviewing the documentation for all candidates nominated and to present their recommendation to the Board of Directors. A candidate was chosen by the Personnel Committee. A motion to approve the selected candidate and seat them as the low-income representative for Cape Girardeau County was made and a second was heard. The motion carried.

4. <u>Exit Interview Summaries-</u> A copy of a summary of Exit Interviews was prepared by the HR department and reviewed by the Board of Directors. This was for informational purposes only.

B. **<u>Finance Committee:</u>**

1. <u>Travel Report</u> – March, April and May 2026 - Informational purposes only.

2. <u>Agency Credit Card Statements</u> – March, April and May 2026- Informational purposes only

3. <u>Financial Reports</u> – The April 30th, 2026 Financial Reports were reviewed. A motion to approve the Financial Statements was made and a second was heard. The motion carried.

4. <u>Proposed Approval of the EMAA FY25 Audit</u> – Wipfli accounting firm presented the FY25 Audit to the Board of Directors. EMAA is considered a low risk auditee. There were no findings or deficiencies identified with the items audited. The previous year finding was reviewed and has been resolved. The agency has positive liquidity #'s and cash on hand. A motion to approve the

EMAA FY25 Audit was made and a second was heard. The motion carried.

5. Proposed Approval of the Fraud Risk Assessment and Monitoring Tool- The Executive Director and the Agency CPA recommend that the Board of Directors approve the fraud risk assessment and monitoring tool. A motion to approve the Fraud Risk Assessment and Monitoring Tool was made a second was heard. The motion carried

6. Proposed Approval of the Senior Center Contract for FY26 and Nutritional Budget – The Executive Director, CPA and Program Director recommend the Board of Directors approve the contract and budget for FY26 for the Farmington Senior Center. A motion to approve the Senior Center Contract for FY26 and Nutritional Budget was made and a second was heard. The motion carried.

7. Proposed Approval to Purchase a New Server- The IT committee recommends that Board of Directors approve purchasing a new server for the agency. Two options were presented. The IT committee recommended the approval of option 1. A motion to approve the purchase of a new server exercising option 1 was made and a second was heard. The motion carried.

C. **Program Committee:**

1. Strategic Plan and Work Plan Update: The FY2026 Strategic Plan and Work Plan Six Month Update was presented. A motion to approve the FY2026 Strategic Plan and Work Plan Six Month Update was made and a second was heard. The motion carried.

2. Proposed Approval for Head Start Site Selection for Program Year 2026-2027- The Executive Director and Head Start Director recommends the Policy Council and the Board of Directors approve the proposed Head Start Site Selection as presented for the 2026-2027 program year. A motion to approve the proposed Head Start Site Selection for Program Year 2026-2027 was made and a second was heard. The motion carried.

7. Report by Sarah Thurman, Board Liaison to Head Start/Early Head Start Policy Council:
The policy council met and approved the Site Selection for Program Year 2026-2027.

8. Old Business:
A. Calendar of Future Board of Directors Decisions for 2026
B. Schedule of Future Board Meetings for 2026 and 2027

9. New Business: There was no new business.

10. Open Meeting – Comments: There was nothing discussed.

11. Notice of Closed Session:

12. Report from closed meeting:

13. Adjournment: The meeting adjourned approximately 8:00 pm.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org