

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY NOVEMBER 22ND, 2021**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held November 22nd, 2021 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:30 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Denis Moore, Jim Thompson, Chester Hayes, Tami White, Barb Sherry, Bernice Noble, Mark Werley, Lee Asher, Melinda Racca, Julie Bova

Board Members Present via Teleconference: Michelle Roland, Charles Duvall

Board Members Absent: Kim Sawyer, Scott Johnson, Ronnie Chandler, Mike Sauer, David Sansegraw, Harold Gallaher, Daniel Wichmer, Leo Arnzen, Lisa Reitzel, Sarah Thurman

Staff Present: Keri McCrorey, Debbie Myers, Renee Killian, Nicolle Hahn, Dave Scheck via teleconference

Visitor Present: Nikki Asher, spouse of Lee Asher, Rich White, spouse of Tami White.

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** A motion to approve the Amended Agenda was made and a second was heard. The motion carried.
3. **Review and Approval of Minutes:** A motion to accept the October 25th, 2021 Regular meeting minutes was made and a second was heard. The motion carried.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:** There were no information items discussed.

6. Consent Calendar Items:

- A. Title X Application for 2022-2023 Women’s Wellness received the Title X Family Planning Grant application. The Women’s Wellness Center intends to apply for this grant. Title X grant is the only Federal grant the supports reproductive health care services and allows us to serve uninsured and underinsured by providing evidence based care at no or minimal cost.
- B. Proposed Application for the Home Repair Program (HeRO) – The Housing Department has administered the Home Repair Program funded by the Missouri Housing Development Commission (MHDC) for eighteen (18) years. Funding received by EMAA through the HeRO Program has allowed the agency to complete rehabilitation on 384 owner occupied homes. Approval is requested to apply for an additional funding.

A motion to approve both Consent Calendar items presented was made and a second was heard. The motion carried.

7. Action on Committee Reports: as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – October 2021. Information only
2. Proposed Seating of Private Sector Representatives for St Francois County:
The Executive Director recommends the Board of Directors seat the Private Sector Representative for St Francois County. The motion to seat the Private Sector Representative for St Francois County was made and a second was heard. The motion carried.
3. Proposed Approval for Appointment of the EMAA Board Member as the new Head Start Policy Council Board Liaison: The Executive Director and the Head Start Director recommend the Board of Directors approve the appointment of the Head Start Policy Council Board Liaison. The motion to appoint the Head Start Policy Council Board Liaison was made and a second was heard. The motion carried.
4. Consideration of the Health Insurance Plan for the 2022 Year:
The Executive Director provided the Health Insurance information to the Board of Directors. The agency received one Health Insurance bid from Anthem. Anthem is the current Health Insurance provider for the agency. The decision was made to continue to use Anthem.
5. Proposed Approval of the Revised Salary Chart:
The Executive Director and the HR Coordinator recommend that the Board of Directors approve the revised EMAA salary chart. The motion to approve the revised salary chart was made and a second was heard. The motion carried.

6. Proposed Seating of Low Income Representative for Madison County:
The Executive Director recommend the Board of Directors seat the second runner-up from the August 2020 Low Income elections for Madison County. The motion to seat the Low Income Representative for Madison County was made and a second was heard. The motion carried.
7. Proposed Approval of a New COVID Policy:
The Executive Director, Head Start Director and the Human Resource Coordinator recommend the COVID Vaccination Policy be approved and added to the Personnel Policy Manual. The motion to approve the new COVID Vaccination Policy was made and a second was heard. The motion carried.

B. Finance Committee:

1. Financial Reports – August 2021 This was for informational purposes only
2. Cash Journal & One Card Statements for September 2021- Informational purposes only
3. Travel Report for September 2021 – Informational purposes only

C. Program Committee:

There was no program items to report

8. Report by Board Liaison to Head Start/Early Head Start Policy Council:
The new Head Start Board Liaison was voted on at this Board Meeting.
9. Old Business:
 - A. Calendar of Future Board of Directors Decisions for 2021: The board reviewed the calendar.
 - B. Schedule of Future Board Meetings for 2021: The board reviewed the schedule.
10. New Business:
There was no new business
11. Open Meeting:
12. Notice of Closed Session:

The agenda of this meeting includes a possible vote to close part of this meeting pursuant to RSMo. 610.021 (3) provides that Boards may deal in closed meetings with matters that involve "legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys..." or "leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore..." or "firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded..." A motion is needed to go into closed session. The purpose of the closed meeting is to be stated in the motion and recorded in the minutes.

A. Approval of Closed Session Meeting Minutes 10/25/2021

A motion was made to leave regular session and go into closed session. Roll was taken as entered into the closed session. All those in favor stated "aye", a quorum was determined.

13. Adjournment: The motion carried to adjourn. The meeting adjourned at approximately 7:40 p.m.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org