

**HIGHLIGHTS OF EAST MISSOURI ACTION AGENCY,
INC. BOARD OF DIRECTORS MEETING
MONDAY OCTOBER 25th, 2021**

NOTE: The regularly scheduled meeting of the East Missouri Action Agency Board of Directors was held October 25th, 2021 at 903 E. Chestnut, Desloge, Missouri.

To promptly inform EMAA staff members and other interested persons of the results of meetings of the Governing Board for the Agency, brief summaries are posted on bulletin boards throughout EMAA, posted on the Agency's website under Board Highlights and are provided to local newspapers immediately following each meeting.

The dinner began at approximately 6:30 p.m. and the Board was called to order at approximately 6:45 p.m. A quorum was present at the Board meeting. The following highlights of actions taken by the EMAA Board of Directors during this meeting.

Board Members Present: Jim Thompson, Chester Hayes, Tami White, Harold Gallaher, Daniel Wichmer, Barb Sherry, Bernice Noble, Sarah Thurman, Mark Werley, Leo Arnzen

Board Members Present via Teleconference: Lisa Reitzel, Michelle Roland, Charles Duvall

Board Members Absent: Denis Moore, Kim Sawyer, Scott Johnson, Ronnie Chandler, Mike Sauer, Vicky Brewington, Lee Asher, David Sansegraw, Melinda Racca, Julie Bova

Staff Present: Keri McCrorey, Debbie Myers, Renee Killian, Nicolle Hahn, Greg Shinn, Dave Scheck via Teleconference

Visitor Present: No visitors present

1. **Determination of Quorum:** A quorum was determined.
2. **Review of Agenda:** A motion to approve the Amended Agenda was made and a second was heard. The motion carried.
3. **Review and Approval of Minutes:** A motion to accept the September 27th, 2021 Regular meeting minutes was made and a second was heard. The motion carried.
4. **Executive Director Report:** Keri McCrorey provided a verbal overview of the written report in the Board briefing book.
5. **Information Items:**
 - A. **Head Start Enrollment Screenings** – Information purposes only
 - B. **Out of House Printing** – The bid that was received was accepted. This was for informational purposes only.

6. **Consent Calendar Items:** There were no consent items to report

7. **Action on Committee Reports:** as follows:

A. Personnel / Equal Opportunity Committee:

1. Personnel Action Reports – August and September 2021. This was informational only
2. Proposed Seating of Private Sector Representatives for Washington County/Head Start Liaison – The Executive Director and the Head Start Director recommends the Board of Directors seat the new Head Start Policy Council Liaison. The candidate will serve as the Private Sector Representative on the Board of Directors. A motion to accept the Private Sector Representative for Washington County was made and a second was heard. The motion carried.
3. Proposed Approval of the Addition to PRN Positions - The Executive Director and the HR Director recommend the Board of Directors approve the addition to PRN employee classification. A motion to accept the PRN employee classification was made and a second was heard. The motion carried.
4. Proposed Incentive for All Head Start Employees to Receive the Mandated COVID 19 Vaccine - The Executive Director and the Head Start Director recommends both the Policy Council and the Board of Directors approve the proposed incentive for all Head Start employees to receive the mandated COVID-19 vaccine. A motion to approve the Incentive for all Head Start Employees to receive the mandated COVID 19 vaccine was made and a second was heard. The motion carried.

B. Finance Committee:

1. Financial Reports – August 2021 This was for informational purposes only
2. Cash Journal & One Card Statements for September 2021- Informational purposes only
3. Travel Report for September 2021 – Informational purposes only

C. Program Committee:

There was no program items to report

8. **Report by Board Liaison to Head Start/Early Head Start Policy Council:**

Policy Council met in October. They approved several items such as the minutes, credit card purchases, personnel action, etc. New Parents were seated and they agreed to move the election of officers for October to the November meeting.

9. **Old Business:**

- A. Calendar of Future Board of Directors Decisions for 2021: The board reviewed the calendar.
- B. Schedule of Future Board Meetings for 2021: The board reviewed the schedule.

10. **New Business:**

There was no new business

11. Open Meeting:

ERSEA Training was done for the Board Members

12. Notice of Closed Session:

The agenda of this meeting includes a possible vote to close part of this meeting pursuant to RSMo 610.021. (2) RSMo. 610.021 (3) provides that Boards may deal in closed meetings with matters that involve "legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys..." or "leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore..." or "firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded..." A motion is needed to go into closed session. The purpose of the closed meeting is to be stated in the motion and recorded in the minutes.

A. Approval of Closed Session Meeting Minutes 9/27/2021

B. Personnel

A motion was made to leave regular session and go into closed session. Roll was taken as entered into the closed session. All those in favor stated "aye", a quorum was determined.

13. Adjournment: The motion carried to adjourn. The meeting adjourned at approximately 8:00 p.m.

NOTE: A full copy of the Board of Directors meeting minutes are available upon request Monday through Thursday from 7:30 a.m. to 5 p.m. Contact Debbie Myers, Executive Secretary, at 573.431.5191 ext. 1142 or via e-mail at dmyers@eastmoaa.org