

January 1 - December 31

EMAA HEAD START
CLASSROOM "CHECKBOOK"



Site: _____

Classroom: _____

CLASSROOM MONEY

Date	Description of Transaction	Amount Spent	Balance
<i>1/1</i>			<i>\$500.00</i>

BOOKS

Date	Amount Spent	Balance
<i>Beginning balance</i>		<i>\$260.00</i>
*TRANSITION MONEY		
<i>Beginning balance</i>		<i>\$90.00</i>

*Transition money maybe be used to assist children and their families as they transition into Kindergarten or the next phase of children's education. For example:

1. Expenses associated with visits to Kindergarten
2. Books about Kindergarten
3. Transitioning-Into-Summer Packet: send home pencils, crayons, maybe scissors and/or glue, perhaps a book and definitely LOTS of scrap paper (but not store-bought workbooks), along with the "Ways Your Child Continues Learning Over the Summer" handout.

January 1 - December 31

EMAA HEAD START CENTER "CHECKBOOK"



Parent Activity Fund: \$50/class

All others: \$20/class per event not to exceed \$60

Site: _____

DONATIONS/FUNDRAISERS

Date	Description of Transaction	Donation	Spent	Balance

PARENT ACTIVITY FUND

Date	Amount Spent	Balance
<i>Beginning Balance</i>		
RECRUITMENT MEETING		
<i>Beginning Balance</i>		
KINDERGARTEN TEA and/or Parent Meeting about K		
<i>Beginning Balance</i>		
VOLUNTEER Appreciation		
<i>Beginning Balance</i>		
OPEN HOUSE		
<i>Beginning Balance</i>		
FIRST PARENT MEETING		
<i>Beginning Balance</i>		