

East Missouri Action Agency, Inc.
 403 Parkway Drive, Post Office Box 308
 Park Hills, Missouri 63601
 A Community Action Agency.

REQUEST FOR / NOTICE OF JOB ANNOUNCEMENT

DATE OF REQUEST: 4/11/2022 DEPARTMENT: Community Services
 POSITION TITLE: _____ PROGRAM: Community Services

Medicaid Expansion Specialist

POSITION SUMMARY: The Medicaid Expansion Specialist is responsible for providing information, application assistance and enrollment assistance to individuals and families seeking health care coverage through Medicaid. In addition, this position is responsible for conducting public education activities designed to raise awareness about Medicaid Expansion as well as to recruit eligible customers to obtain Medicaid Coverage

ADVERTISE TO: Public Agency Banked Both STATUS: Exempt Non-Exempt

LOCATION: All counties

GRADE LEVEL / STEP: Grade VI AMOUNT: \$15.50 - \$16.00

CLASSIFICATION: Full-time Part-Time Temporary Emergency

DAYS AND HOURS: Monday - Thursday 7:30 - 5:00

QUALIFICATIONS: High School Diploma or GED, and four years experience in working with low-income programs, case management, or related fields, or 2 year college degree and 2 years of related experience. Valid MO Driver's License and Insurance. Good communication skills, excellent computer skills, self-motivated, work well under pressure, and able to handle multiple tasks simultaneously.

TARGET DATE FOR EMPLOYMENT: 5/2/2022

APPLICATION PERIOD DEADLINE: 4/22/2022

BENEFITS:

SUPERVISOR'S NAME: Nicolle Hahn

PERSON MAKING REQUEST: Nicolle Hahn

<u>Nicolle Hahn</u> Program Director's Signature	<u>4/11/22</u> Date	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
<u>Seri McCroskey</u> Executive Director's Signature	<u>4/11/2022</u> Date	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved

APPLY TO:
 East Missouri Action Agency, Inc.
 Human Resource Department
 P.O. Box 308, 403 Parkway Drive
 Park Hills, MO 63601
 573-431-5191

Interviews will be held with leading candidates by appointment.