

East Missouri Action Agency, Inc.

403 Parkway Drive, PO Box 308

Park Hills, Missouri 63601

A Community Action Agency.

REQUEST FOR / NOTICE OF JOB ANNOUNCEMENT

DATE OF REQUEST: 10/18/2022 DEPARTMENT: Housing

POSITION TITLE: Weatherization Retrofit Installer PROGRAM: Weatherization

POSITION SUMMARY: This position resides within the Housing Department and reports directly to the Weatherization Program Manager. The retrofit installer is responsible for installing general air sealing (such as doors, windows, general air sealing measures), insulation, minor electrical and minor plumbing

ADVERTISE TO: Public Agency Both STATUS: Exempt Non-Exempt

LOCATION: Banked
Central Administrative Office 308 Parkway Dr. Park Hills, MO 63601

GRADE LEVEL / STEP: VII AMOUNT: \$15.21

CLASSIFICATION: Full-time Part-year Temporary Emergency

DAYS AND HOURS: Monday-Thursday 36 hours per week

- QUALIFICATIONS:
- A. Knowledge of housing construction and energy conservation methods.
 - B. Ability to perform mathematical equations related to the housing construction trade.
 - C. Must possess a highschool diploma or equivalent.
 - D. Must have the ability to climb ladders, crawl in attics and under homes.
 - E. Maintain good attendance.
 - F. Must possess or complete a ten (10) hour OSHA Training Certification.
 - G. Must possess or complete an OSHA Confined Spaces Safety Training Certification
 - H. Must possess or obtain a Lead Risk Assessor Certification.

TARGET DATE FOR EMPLOYMENT: 11/15/2022

APPLICATION PERIOD DEADLINE: 11/8/2022

BENEFITS: All agency benefits: Medical, dental, retirement plan, vacation and sick time

SUPERVISOR'S NAME Matt Merrill

PERSON MAKING REQUEST: Dave Scheck

William C. Jones 10/18/2022
 Program Director's Signature Date Approved Disapproved

Keri McCarty 10 18 2022
 Executive Director's Signature Date Approved Disapproved

APPLY TO:
East Missouri Action Agency, Inc.