

Center	/Date//	
ures of All Staff Attending		
Cooks		
Family Advocates		
Change of Status		
Change of Status		
Children and Families to Be Sta	ffed – Social/Emotional/Behavio	oral Concerns
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Children and Families to Be Sta		С
Children and Families to Be Sta A Child's name – concern score score 1	В	С
Children and Families to Be Sta A Child's name – concern score score 1	B Child's name – concern score	С
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Children and Families to Be Sta A Child's name – concern score score 1	B Child's name – concern score E Child's name – concern score	C Child's name – conce

Comments or Special Event/Guest or Field Trip (Include Field Trip Request form)

pcoming Meeting/Training
Iemos/Emails
equest Forms Turned In (check)Education Supply Request Form _ Health Supply Request FormNutrition Supply Request Form _ Office Supply Request FormForms Requested Form
amily Engagement Strategies for: Father Involvement & School Readiness
taff Training Ionthly review of emergency disaster drill procedures:carbon monoxidepower
tilurebomb threatchemical spillintruder alert (all staff must have training)
olicy & Procedure Training Topic
Iedication/Special Care Plan (New/Changes)
enter Problems
Iaintenance Issues (Send Maintenance Request to AC)
other Comments
ite Manager Signature