

East Missouri Action Agency, Inc.
403 Parkway Drive, Post Office Box 308
Park Hills, Missouri 63601
A Community Action Agency.

REQUEST FOR / NOTICE OF JOB ANNOUNCEMENT

DATE OF REQUEST: 4.18.2022 DEPARTMENT: Community Services

POSITION TITLE: Summer Food Program Cook PROGRAM: Summer Food Program

POSITION SUMMARY:

The SFSP Cook is responsible for assisting the SFSP Director with program paperwork, employee supervision, site monitoring & coordination, menu planning, ordering, meal preparation & transport, as well as complying with all USDA & Health Department Regulations.

ADVERTISE TO: Public Agency Both STATUS: Exempt Non-Exempt
 Banked

LOCATION: Cape Girardeau County

GRADE LEVEL / STEP: III AMOUNT: \$ 13.00

CLASSIFICATION: Full-time Part-Time Temporary Emergency

DAYS AND HOURS: M-F Approximately 35-40 hours per week

QUALIFICATIONS:

Must have training and/or experience in food preparation and nutrition as well as supervisory experience. A current TB test and valid Missouri drivers license is required.

TARGET DATE FOR EMPLOYMENT: 5.23.2022

APPLICATION PERIOD DEADLINE: 5.6.2022

BENEFITS:

None

SUPERVISOR'S NAME: Nicolle Hahn

PERSON MAKING REQUEST: Nicolle Hahn

Nicolle Hahn 4.18.22 _____
Program Director's Signature Date Approved Disapproved

Keri McCroskey 4/18/2022 _____
Executive Director's Signature Date Approved Disapproved

APPLY TO:

East Missouri Action Agency, Inc.
Human Resource Department
P.O. Box 308, 403 Parkway Drive
Park Hills, MO 63601
573-431-5191

Interviews will be held with leading candidates by appointment.